

**Technology Customer Council Meeting
Minutes of August 14, 2007**

Final

Present: Rob Buchwald (for Greg Wright), Carl Martin, Steve Mosena, Kevin VandeWall, Leon Schwartz, Rich Jacobs, Joel Lunde, Larry Murphy

Absent: Keith Greiner, Roberta Polzin, Gary Kendell, Mark Brandsgard, Lesa Quinn

Guests: John Gillispie, Greg Fay, Lorrie Tritch, John Hove, Laura Riordan, Patsy Tallman, Diane Van Zante (recorder)

1. **Call to Order** – Carl Martin, Vice Chair, called the meeting to order. It was noted that a quorum of members was in attendance.
2. **Approve Minutes of June 12, 2007** – Carl Martin.
Joel Lunde moved approval of the June 12, 2007 meeting minutes; Rich Jacobs seconded the motion. An oral vote was taken, unanimously approving the minutes as written.
3. **Review Customer Comments** – Proposed utility rates for Directory Services and the Information Security Office were posted for public comment. No comments were received.
4. **Finalize FY09 Utility Rates**
Directory Services – Lorrie Tritch.
Steve Mosena moved approval of the tentative rate identified at the last meeting (see excerpts from previous meeting below). Larry Murphy seconded the motion.

The Technology Customer Council approves a Directory Services rate methodology for FY09 based upon budgeted expenses of \$170,050.58 and a divisor of full-time/part-time personnel as of the 3rd quarter of FY 2007.

Note: Subsequent to the original motion, the following amendment was offered and unanimously approved.

...motion to include an additional \$3500 in FY09 for directory services.

Lorrie reported that all non-mandated agencies had agreed to participate. Based on full participation, the rate will be 66 cents.

An oral vote was taken, unanimously approving the FY09 rate methodology, as outlined.

Information Security Office – Tentative FY09 Utility Rate – Greg Fay.

All non-mandated agencies have agreed to participate in FY08, however FY09 participation is yet unknown. There are no appropriations available for FY08 or FY09 as ITE does not receive general fund appropriations.

Joel Lunde moved approval of the rate as previously proposed (see excerpt from previous meeting below). Rich Jacobs seconded the motion.

The Technology Customer Council approves an Information Security Office rate methodology for FY09 based upon budgeted expenses of \$314,264.44 and a divisor of full-time/part-time personnel as of the 3rd quarter of FY 2007.

An oral vote was taken, unanimously approving the FY09 rate methodology, as outlined.

5. Update on Encryption – Greg Fay.

A multi-agency review team chose a product called WinMagic. The procurement group has been working with the vendor and negotiating the price; final contract language should be complete in the next two days. The implementation group has reached consensus on how to configure the application (for those using single factor authentication). All of the information is available on the SharePoint site. DAS is putting together a service offering, trying to determine what services people want and what they will cost. Additional information should be available in the near future.

6. Election Results

Carl thanked outgoing member, Leon Schwartz, for his participation on the Council. As a result of recent elections, Greg Wright (representing large agencies) and Keith Greiner (representing small agencies) will continue to serve on the Council. Evelyn Halterman (representing medium agencies) will join the Council. New terms are effective 9/1/07.

Terms for union representatives serving on customer councils are set to expire 8/31/07. The administrative rules state that department directors nominate the union representatives. Due to a number of concerns, DAS has suspended the election of union representatives, pending further clarification. The DAS Director has asked that union representatives continue to attend meetings, however those individuals will cease to have voting rights after 8/31.

7. Wrap Up

Agenda items for the next meeting:

- Petition the DAS Director to waive the administrative rule requiring election of union representatives by August 1st
- Election of Chair and Vice Chair
- Elect or reaffirm member appointed to serve on the I/3 Interim Customer Council

The next meeting is scheduled for September 11. Since the meeting is expected to be brief, it may be conducted via conference call.

There being no further business, the meeting concluded at 1:20 p.m.